

## MCMLA Executive Committee Meeting

### MINUTES

July 8, 2011

9 am MT or 10 am CT

#### Executive Committee Members Attending:

- Sarah Kirby, Chair
- Claire Hamasu, Immediate Past Chair
- Betsy Mueth, In-coming Chair
- Holly Henderson, Outgoing Chapter Council Representative
- Dana Abbey, Chapter Council Alternate Representative

#### Leadership Attendance:

- Jackie Hittner, Chair, 2011 St. Louis, MO Meeting Planners
- Cindy Logan, MLA Chapter Membership Liaison
- Marty Magee, Chair, Education Committee
- Brenda Pfannensteil, New In-coming Chair
- Amanda Sprochi, Newsletter Editor & Chair, Publications
- Joan Stoddart, Chair, Awards & Honors Committee
- Nancy Woelfl, Parliamentarian
- Rebecca Graves, Meeting Planner
- Sue Sykes Berry, Chair, Membership Committee
- Heather Brown, Chair, Nominating Committee
- Amy Ritterskamp, Chair, Web Site Task Force
- Liz Burns, Chair, Library Advocacy Committee
- Kate Anderson, Co-Chair, Research Committee

#### Approval of MCMLA Executive Meeting Minutes for June 10, 2011

- Moved by Holly, seconded by Claire
- Approved by Executive Committee

#### Salt Lake City invitation to hold 2013 meeting

- Moved by Claire, seconded by Betsy
- Invitation approved by Executive Committee

#### Status of the Board Motion to MLA Bylaws Committee

- MLA Bylaws committee sent a letter responding to the chapter's motion. Motion was defeated since there is not wording to prevent chapters from holding meetings virtually.
- Nancy - commented that the MLA Bylaws committee has evolved and isn't as particular as prior committees. Nancy posed the question of, how much does the chapter want to conform to Robert's Rules of Order? Robert's has standing parliamentary rules for the conduct of online virtual meetings. Chapter could prepare an addendum to the policy and procedure manual. Won't have to make bylaw changes. Put in procedures for how votes will be conducted during virtual meetings.
- Rebecca – Meeting Task Force reading of MLA Bylaws was permissive. MLA came back with saying place meant physical place, now Bylaws says it is okay. Agrees with Nancy's point that we

should follow rules and state how voting is done in policies and procedures. Keep letter on file in case future Bylaws Committee questions chapter.

- Jackie – as a member of the meeting task force she recommended all data and research and MLA Bylaws letter be kept in Chapter Archives. Rebecca agreed.
- Nancy – to resolve this agenda item the chapter chair can refer the development of the policy and procedure to the Meeting Task Force. Task Force can then work jointly with past chair to prepare the section for the manual. So done by Sarah.
- Sarah – will direct the Meeting Task Force to work with past chair to prepare a section for the policy and procedure manual regarding how voting is done during virtual meetings.
- Claire – past chair would appreciate that. She's currently working on manual updates.

#### Joplin Disaster—Chapter donation

- Holly had no new information to report.

#### Status of letter to Via Christi

- Liz Burns, chair of advocacy committee, wrote letter. Waiting on approval from Cam and her librarians at Via Christi. Sarah will let executive board know when ready to send. Liz worried that she's getting good at writing these kinds of letters.

#### South Central Chapter-Joint meeting

- Rebecca provided a history of the joint meeting request. Lisa Traditi went to MLA in Minneapolis and spoke with Jon Crossno, president elect of South Central Chapter. SC is interested in a joint meeting to be held in 2014 or 2015. Rebecca and Lisa might be a team to liaison with SC. Last joint meeting was 2007 with Midwest in Omaha. 2003 with South Dakota State Library Association. 2001 tri chapter meeting (last one with south central). Need to verify SC wants to do a joint meeting, pick a year, pick location. SC also does meetings in October so it would be the same time as us. Jon also mentioned that the SC seems to be willing to travel to our chapter (geographically) for the meeting.
- Joan – asked which part of our chapter would take on responsibility of working joint meeting? Or would it be a chapter wide effort?
- Sarah – more discussion needs to happen before we can make a decision. Don't need to make a decision right now. Claire agreed we need more information.
- Rebecca – Jon is starting to dialog within his chapter. Some interest in attending a meeting in MCMLA geographic area. Springfield MO might be a good location. Rebecca will followup with Jon.

#### New Chapter Council Alternate/Dana Abbey (Carolyn Warmann term expired as of May 2011)

- Sarah welcomed Dana.

Leadership meeting time changed/Thursday, September 22 during MCMLA meeting in St. Louis, from 6:30 pm to 8 pm with light supper.

Disaster Literacy is available as Continuing Education credit on Wednesday, September 21 from 8 am to Noon.

MCMLA Planning Committee-Update by Jackie Hittner

- Jackie – conference schedule firming up now. Thanked the Executive Committee for being flexible about their meeting time. Copyright CE class was cancelled and moved to a different type of session (Copyright Answers and Appetizers) so Disaster Literacy CE could happen. MLA is picking up all costs for the Disaster Literacy class (AV and food break). Class will be free. Will be promoted to St Louis librarians in general. Pubmed class being held at Wash U Tuesday prior. Have 7 attendees registered for the conference, 2 vendors. Thanks to Wichita members for \$3000 to the St. Louis planning bank account. The conference website is proving very user friendly (thanks to Amy and her team), paypal account being used, Peggy transfers conference money coming in to conference bank account. Kudos to website task force. Don't have key note speaker yet. Pursuing Clifford Stoll. Waiting to determine if he can come and talk – had some medical issues. Hope to have nailed down by August 1.
- Nancy – has there been a call for sponsorships? Jackie's been waiting until keynote got nailed down to begin that process. Nancy didn't want to miss it. Jackie plans to get out soon.

#### Education Committee-Update on Education Continuing Education by Marty Magee

- Marty - Jackie covered most items. 2 sessions on Wed. morning. 2 afternoon sessions. SHERPA event in exhibit hall.

#### Newsletter/MCMLA Express/Update by Amanda Sprochi, Editor

- Amanda – next newsletter coming out in August. Send submissions to Amanda by July 25.
- Jackie – asked if the next newsletter would be out by August 5<sup>th</sup> to meet our early bird conference deadline? Amanda responded that she can do that.
- Amanda with Sarah's help wrote an article about the chapter for MLA News.

#### Honors and Awards/ Celebrating Retirees/Joan Stoddart, Chair

- Joan – several retirees in the chapter this year. Joan proposed acknowledging these retirees for their service goes into the official chapter record. Retirees she currently knows of are: Roz Dudden, Mary Youngkin, Kerry Skidmore, Amrita Burdick.
- Rebecca – liked idea of a statement to read. Certificate not necessary.
- Joan – will put out call for additional retirees on the chapter listserv.
- Marty – could have something in the MCMLA Express. Amanda agreed – she can put in acknowledgments in Express.
- Sarah – Joan will put out call for more names and Sarah will schedule acknowledgement during the business meeting.
- Joan – hasn't received any nominations for the chapter's three awards.

#### Announcements

- Committee Annual Reports-due by July 15, 2011. Sarah and Betsy have been contacting committee chairs about continuing. Joan needs list for certificates.
- Claire – mentioned the RML presentation this afternoon, Tornadoes, Earthquakes and Floods, oh my.
- Next meeting Friday August 12, 9 am MT & 10 am CT

#### Adjournment

- Sarah Kirby, Chair, MCMLA

Respectfully submitted,

Holly Henderson, Incoming Recording Secretary