

MCMLA Executive Committee Meeting  
MINUTES  
December 12, 2014  
9:00 MT / 10:00 CT

**Action items noted in RED**

**Votes noted in BLUE**

**Call to Order**

Jackie called the meeting to order at 10:05 CT, 9:05 MT.

Minutes were recorded by Betsy Mueth because Jenny Garcia was unable to attend the meeting.

**Executive Committee Attendance:**

Jackie Hittner – Chair

Darrel Willoughby – Immediate Past Chair

Heather Brown – MLA Chapter Council Representative and 2015 Meeting Planner

Kate Anderson – MLA Chapter Council Alternate Representative

**Leadership Attendance:**

Karen Wiederaenders – Executive Secretary

Nancy Woelfl – Parliamentarian and Ad Hoc Endowment Task Force

Tracey Hughes – Web Editor and MCMLA-L Discussion List Owner

Jan Rice – MLA Chapter Credentialing Liaison

Tom Gensichen – 2015 Meeting Planner and Bylaws

Gwen Wilson – Education

Betsy Mueth – Library Advocacy

Jeanne Burke – Membership

Marty Magee – Nominating

Timmi Johnson – Research

Rebecca Graves – Annual Meeting Advisor

Margaret Hoogland – Governmental Relations

**Unable to Attend:**

Lisa Traditi – Incoming Chair

Marie Reidelbach – MLA Chapter Membership Liaison

Tim Kenny – 2016 Meeting Planner

Cindy Perkins – Honors and Awards

Kristy Steigerwalt – Membership

Jenny Garcia – Recording Secretary

Amanda Sprochi – Express Editor and Publications

**Approval of November 14, 2014 Minutes**

- There were no additions or corrections to the minutes.
  - **Motion to approve the minutes of the previous meeting as corrected was made by Kate Anderson, seconded by Heather Brown, and approved by voice vote of the MCMLA Executive Committee.**

### Treasurer's Report:

- Jackie Hittner presented the treasurer's report. The report shows expenses through November.

### Old Business:

- October 13, 2014 Executive Committee Meeting Minutes – correction was made and the minutes were emailed to Darrel Willoughby to post
- Championing for Libraries: Motion 1 and 2 and Governmental Relations and Library Advocacy Committee Task Force will start meeting in January.
  - Lisa Traditi will chair the committee.
  - Task Force Members are: Lisa, Jackie, and all members of the Governmental Relations and Library Advocacy Committees.
  - Charge of task force:
    - How can MCMLA complete Motions 1 and 2? Maybe MCMLA cannot do motions 1 and 2 and list why not. MCMLA Executive Committee needs to report back to membership regarding these motions in October 2015.
    - To critically evaluate if MCMLA needs two committees that focus on advocacy and to make a recommendation to the executive committee.
- Meeting Dates to Discuss MCMLA Committees
  - Friday, January 16 from 10:00am-11:00am CT / 9:00am-10:00am MT
  - Friday, February 6 from 10:00am-11:00am CT / 9:00am-10:00am MT
  - Friday, March 6 from 10:00am-11:00am CT / 9:00am-10:00am MT
- Travel Policy Recommendation
  - One additional change to the recommendations from Jackie was to change the word "and" to "or" when discussing reimbursements to the MLA Chapter Council Representative and the MLA Chapter Council Alternate.
  - The intent of the policy is for a maximum of \$500 per year to be reimbursed for their travel.
  - Motion was made by Heather Brown and seconded by Kate Anderson to accept the recommendations with the change from and to or. Motion was approved.
  - Kate and Heather will review further and return to the Executive Committee with recommendations on how to handle these 2 positions.

### New Business:

- Reports from Committees
  - Governmental Relations Committee – Margaret Hoogland reported that the committee is reviewing library organizations to track lobbying efforts and to collect any type of talking points they might be using. The committee would accept any help that anyone would like to offer.
  - Nominating Committee – Marty McGee reported that they will begin recruiting candidates for Vice-Chair/Chair Elect, Recording Secretary, & Candidate for the MLA Nominating Committee. Tracey Hughes has run a report on willingness to serve and the committee will use this as well as any individual nominations to select a slate of officers.
  - Ad Hoc Archives Committee – this report will be tabled until January.
- Emeritus Status
  - Jeanne Burke reported that changes to the membership form on the website have been made so that the process for obtaining Emeritus membership status will be easier to follow. They added retirement date and institution to the form.

- Jackie Hittner proposed changes to the policy manual to clarify the process.
  - A motion was made by Kate Anderson and Seconded by Heather Brown to accept the policy change. The proposal was approved by a vote of the Executive Committee.
- Part-Time Membership discussion was tabled until January.
- MLA Chapter Membership Liaison – today is Marie Riedelbach’s last day before retirement. She has resigned from this position. Jackie Hittner has appointed Jeanne Burke to replace Marie in this position.
- Tim Kenney has moved to Texas to take a position at the University of North Texas Health Science Center. We will need a new chair for the 2016 Joint Meeting. Rebecca Graves has a couple of candidates from among the planning committee and will announce Tim’s replacement soon.
- Membership Renewals – Tracey Hughes reported that 27 people have renewed online and another 16 are pending, for a total of 43 renewals. Reminder emails will continue to be sent and non-renewing members will enter “lapsed” status as of January 14.
- Budget – Karen Wiederaenders presented the 2015 budget.
  - Approval was moved by Heather Brown and seconded by Kate Anderson. The budget was approved by a vote of the Executive Committee.

**Adjourn:**

- Meeting was adjourned by Jackie Hittner at 11:17 CT, 10:17 MT.