

MCMLA Executive Committee Meeting
MINUTES
November 14, 2014
9:00 MT / 10:00 CT

Action items noted in RED

Votes noted in BLUE

Joining members logged into JoinMe beginning at 8:30 to adjust to the new online meeting software.

Call to Order

Jackie called the meeting to order at 10:05 CT, 9:05 MT.

Executive Committee Attendance:

Jackie Hittner – Chair

Darrel Willoughby – Immediate Past Chair

Jenny Garcia – Recording Secretary

Heather Brown – MLA Chapter Council Representative and 2015 Meeting Planner

Kate Anderson – MLA Chapter Council Alternate Representative

Leadership Attendance:

Karen Wiederaenders – Executive Secretary

Nancy Woelfl – Parliamentarian and Ad Hoc Endowment Task Force

Amanda Sprochi – Express Editor and Publications

Tracey Hughes – Web Editor and MCMLA-L Discussion List Owner

Jan Rice – MLA Chapter Credentialing Liaison

Tom Gensichen – 2015 Meeting Planner and Bylaws

Gwen Wilson – Education

Betsy Mueth – Library Advocacy

Jeanne Burke – Membership

Marty Magee – Nominating

Timmi Johnson – Research

Unable to Attend:

Lisa Traditi – Incoming Chair

Rebecca Graves – Annual Meeting Advisor

Marie Reidelbach – MLA Chapter Membership Liaison

Tim Kenny – 2016 Meeting Planner

Margaret Hoogland – Governmental Relations

Cindy Perkins – Honors and Awards

Kristy Steigerwalt – Membership

Approval of October 13, 2014 Minutes

- Timmi Johnson was in attendance but not listed. Darrell Willoughby will make the correction and post the minutes to the MCMLA website.

- **Motion to approve the minutes of the previous meeting as corrected was made by Kate Anderson, seconded by Heather Brown, and approved by voice vote of the MCMLA Executive Committee.**

Treasurer's Report:

- Karen Wiederaenders and Peggy Mullaly-Quijas transferred the final CD to the bank so the MCMLA has all funds in one place. Everyone needs to send budget information to Karen or Jackie.

Committee Reports:

Bylaws: No report

Education: No report

Government Relations: No report

Honors and Awards: No report

Library Advocacy: No report

Membership: No report

Publications: No report

Research: No report

2014 Meeting: No report

2015 Meeting: No report

Old Business:

- Jackie announced that two items from the previous year will be continued this year:
Championing for Libraries and Bylaws Changes
- All committee chairs are asked to hold meetings using JoinMe.
- Policy and Procedure Manual Edits
- Executive Committee Quorum - From Tom and Nancy Email Dated 11.4.2014

According to Roberts Rules of Order: Board and committee meeting are subject to the same meeting rules as the organization they serve. If a quorum is not defined in the bylaws, Roberts sets the number at a majority -- i.e., MORE than half the members. For the executive committee, a quorum would be 4 officers, one more than half.

Nancy and I agree that this should be kept out of the bylaws and put it in the P&P Manual, Section 2, Item F. Add a new section F(iii) and make the current F(iii) section F(iv). New F(iii) would read as follows: A quorum of the Executive Committee shall consist of four or more elected officers.

Policy procedure manual vote:

Discussion about wording: should be four or more elected officers.

Recommendation to pass changes was made by Kate Anderson, seconded by Heather Brown and was approved by voice vote of the MCMLA Executive Committee.

- Emeritus Dues – From Tom and Nancy Email Dated 11.4.2014

Again, this kind of detail should be kept out of the bylaws and put in the P&P Manual. Nancy recommends that it be put in Section 4 Policies, make it Item 4E(i), and re-number the rest of the current items. New 4E(i) would read as follows: Annual membership dues are \$30.00 per year (adopted by the membership on date 10-09-2010. Dues for emeritus members shall be 1/3 the rate for regular members (adopted on date 09-17-2013); student dues shall be Etc."

There was no discussion.

Recommendation to pass changes was made by Kate Anderson, seconded by Heather Brown and was approved by voice vote of the MCMLA Executive Committee.

New Business:

- Reports from Committees – No one emailed stating they would have a report.
 - In future Jackie will ask committee chairs to send written report to Jackie and Jenny.
 - Jan Rice reported that first applicant for AHIP first time award has been received. Other applications are expected.
- Travel Policy Recommendation—attached
 - Jackie had concerns that there was no cap on travel fund. Travel funds could reach \$5000, more than dues income. Fewer people are attending meetings and costs are increasing. Financial goal of face-to-face meetings is to break even. Jackie explained potential problems with current policy and recommended changes. Elected officers would be preferred wording.
 - Extended discussion followed. Jackie will make suggested changes for further discussion.
 - Due to time devoted to this discussion the travel policy recommendation was tabled until December meeting. Nancy will look at issue in bylaws.
- Review By-Laws Committee discussion was also postponed. Jackie suggested that we have additional meetings to discuss committee review. She will send Doodle poll.

Adjourn:

- **Motion to adjourn was made by Heather Brown, seconded by Jackie Hittner. Meeting was adjourned at 11:07 CT, 10:07 MT.**