

MCMLA Committees and Appointed Positions Annual Reports 2016-2017

Ad Hoc Endowment Task Force

- Began fund raising at 2016 Joint Chapter Meeting, Des Moines. \$305 in cash was contributed; an additional \$2,000 pledge was received
- Entered agreements with Lodestar Financial LLC, investment advisor, and the Charles Schwab Company, MCMLA's investment agent
- Advised transfer of \$20,000 in unencumbered treasury money to the endowment fund
- Current fund balance is \$24,065; in six months, it has earned \$711
- Having completed its charge, the Task Force was discharged in April, 2017
- The Finance Committee is now responsible for endowment fund raising

Submitted by: Jackie Hittner, Betsy Mueth, Nancy Woelfl, Chair

Archives Working Group

- The MCMLA Ad Hoc Archives Committee became the Archives Working Group in 2016/2017; the MCMLA website was updated with the change.
- Heidi Zuniga resigned as Archivist when she changed positions to a different library, the MCMLA executive committee voted in Jessica Gerber as the new archivist in August 2017.
- Betsy, Jackie and Angela continue to work on sorting the paper archives of MCMLA, currently in St. Louis, discarding duplicates, and assessing if any documents are missing.
- Jessica Gerber continued to work on ingesting the MCMLA digital archives to the Digital Collections of Colorado repository.
- The Archives Working Group met in September online through Zoom, and plans to meet in person at the MCMLA Annual Meeting to discuss current projects and future goals.
- The Archives Working Group plans to consider adding to the archives policy and the policies document to encourage members of MCMLA to submit documents to the archives.
- URL of MCMLA digital archives:
<https://dspace.library.colostate.edu/handle/10968/1217>

Committee: Jessica Gerber (Archivist), Chair; Jackie Hittner, Betsy Mueth, Angela Spencer

Finance Committee

Major accomplishments of the Finance Committee:

- The Finance Committee was created at the request of the Chapter Treasurer. The Finance Committee and the voting members of the Executive Committee have *fiduciary* responsibilities for the Chapter's operating funds, money market and endowment
- The first meeting was held on June 28, 2017
- Revisions were made and approved to the Finance Committee section of the Chapter's Policy and Procedure Manual
- Revisions were made and approved to the Treasurer section of the Chapter's Policy and Procedure Manual
- Revisions were made and approved to the MCMLA Fiscal Policies and Procedures of the Chapter's Policy and Procedure Manual

Committee members: Jackie Hittner, Treasurer; Kate Anderson, Member; Anne Heimann, Member; John Bramble, Chair-Elect 2016-2017; Heather Brown, Chair-Elect 2017-2018; Nancy Woelfl, Parliamentarian

Membership Committee

Activities Completed

Welcoming New Chapter Members – Committee members welcome new chapter members throughout the year. Each new member is asked to answer a few questions that will be edited into an interview for publication in the MCMLA Express Newsletter. Fifteen new members were welcomed this year, seven responded to questions and were published in the newsletter. All new members were invited to attend the annual meeting in Columbia, Missouri.

Lapsed Members – Thirty-one lapsed members were contacted via email and invited to renew their chapter membership.

Mentor Program – One mentor/mentee connection was made this year. Follow-up with both was conducted at 30 days, 6 months (including an assessment survey), and the final follow-up will occur at one year. Feedback continues to be positive for these connections.

Poster at MLA Annual Meeting – for the first time, MLA offered an e-poster session for the chapters at the annual meeting. MCMLA submitted an e-poster and submitted a handout advertising the annual chapter meeting in Columbia, Missouri and a file containing our Chapter brochure.

MLA Membership Committee Meeting – Held during the annual MLA meeting. A representative from the MCMLA membership committee attended.

MCMLA Brochure – the brochure was revised and posted on the chapter website.

History of Membership Project – This project seeks to update the historical membership files of the chapter by filling in gaps between when the chapter maintained

membership information in paper files to when the chapter began maintaining this information via the chapter website. Project will be completed as much as possible by the end of October.

Free Memberships – free memberships for MLA and MCMLA have been collected to award during the 2017 annual meeting.

Membership statistics as of September 25, 2017:

136 = active regular members

11 = emeritus members

13 = student members

160 Total members

Committee Members: Alissa Fial, Kimberly Harp, Holly Henderson (chair) – rotating off committee, Jim Honour, Yumin Jiang (incoming chair 2017-2018), Timmi Johnson, Merinda McLure – rotating off committee, Nena Schvaneveldt

Ex-Officio Members: MLA Chapter Council Representative, Heather Brown (part of the year) / Annette Parde-Maass, MLA Chapter Membership Liaison, Jeanne Burke, MCMLA Treasurer, Jackie Hittner

Activities for the Future

Conduct a survey to non-renewing members every three years - To determine reasons for non-renewal. The committee has determined that the survey to non-renewing members should only be conducted every three years, to prevent survey fatigue, and increase the likelihood of collecting information from a greater number of people. The survey was conducted in the spring of 2015, and, as such, will not need to be done again until the spring of 2018.

Communicate with library schools - both in MCMLA states and in those with online programs, by distributing electronic promotional materials. In the past, committee members sent messages to library schools in the region, encouraging students to become members of MCMLA. Students also encouraged attending MCMLA. Messages also posted to the Facebook account of library schools or alumni groups.

Submitted by Holly Henderson, Committee Chair

Research Committee

The Research Committee worked with the Annual Meeting Planning Committee to solicit and select the research papers and posters for the 2017 Annual Meeting. In order to accomplish this the committee solicited research proposals, conducted a blind review of proposals, ranked proposals, and selected the top proposals for presentation at the meeting. The committee chair served as a member of the Annual Meeting Planning Committee to assist with the organization and structure of research presentations at the

meeting. The chair will also manage the selection and presentation of the Research Awards at the Annual Meeting for Best Research Paper, Best Research Poster, and Viewer's Choice Award.

The Research Committee also provided input for a survey about barriers to research conducted by the Advocacy Committee. The Research Committee maintains the ongoing goal of working with the Advocacy Committee to investigate methods for encouraging research and promoting the research done by MCMLA members.

Committee members: Christi Piper, chair, Anne Heimann, Rebecca Carlson McCall, Melissa Rethlefsen, Kristin Sen, Holly Hubenschmidt

Respectfully submitted,
Christi Piper, Chair, Research Committee

Advocacy Committee

Solicited a survey on advocacy and shared the results in the newsletter.

Committee: Angela Spencer, Chair, Betsy Mueth, Barb Jones

Bylaws Committee

The By-Laws committee received a suggestion to try to align the committee section of the MCMLA by-laws with those of MLA. MLA does not list out all of their standing committees, which makes it easier to add and remove the committees for the organization as needed. It appears that we only really need to list the Nominating and Executive committees. The MCMLA By-Laws Committee has proposed a change. We will vote on the change at the MCMLA Annual Meeting in October.

Committee: Betsy Mueth, Chair, Brenda Pfannenstiel, Euem Osmera, Heather Brown, Lisa Traditi, Nancy Woelfl

Publications Committee

Goals for 2017-2018

- Continue to produce quarterly MCMLA Express in a timely manner
- Continue to improve the Express Newsletter with fuller coverage of the annual meeting and with more coverage of MLA events and news, as well as more contributions from members
- Add a new editor to the Express staff
- Seek out new column contributors for the newsletter

- Discuss with the MCMLA Chair and the Executive Council the publishing of annual meeting papers and posters in a Proceedings volume

Budget:

Expenditure of \$179.84 for a camera lens and small equipment for the MCMLA camera

Activity Summary:

- Quarterly MCMLA Express published as required in the MCMLA Policy and Procedure Manual
- Regular columns were submitted by Amanda Sprochi (MCMLA Congratulates) and the Chapter president, Gwen Wilson; the membership committee had a regular column on new MCMLA members, and both the MCMLA and MLA annual meetings were covered
- John Jones and Katie Dayani continued as editors. Susan Sanders resigned due to retirement.

Budget:

We would like to purchase a carrying case for the MCMLA camera. We may also wish to ship the camera to MCMLA publications members attending MLA 2018 (the Express editor is not going) so some postage may be needed.

Publications Committee: Amanda Sprochi (editor), Katie Dayani, John Jones
Respectfully submitted by Amanda Sprochi, September 27, 2017

Nominating Committee

Objectives:

1. Serve as the Committee on elections, and as such, conduct all regular and special elections according to Chapter Bylaws.
2. Select two qualified candidates for each elected office, conducting elections as required by Chapter Bylaws.

The Nominating committee was charged to hold elections for the following 2017-2018 positions:

Vice-Chair/Chair Elect

Recording Secretary

Representative to the MLA Nominating Committee

Representative to the MLA Chapter Council

Alternate Representative to the MLA Chapter Council

Committee members recruited two candidates for each position. The elected candidate is in bold.

Vice-Chair/Chair Elect: **Heather Brown**, Shawn Steidinger

Recording Secretary: **Alicia Lillich**, Emily Glenn

Representative to the MLA Nominating Committee: **Nena Schvaneveldt**, Pamela Asquith

Representative to the MLA Chapter Council: **Annette Parde-Maass**, Ben Bolin

Alternate Representative to the MLA Chapter Council: **Jeanne M. Burke**, Jerry Carlson

Committee members: Erica Lake, Chair, Erin Wimmer, Lisa Traditi, Immediate Past MCMLA Chair, Jackie Hittner

Respectfully submitted: Erica Lake, Chair, Nominating Committee

Honors & Awards Committee

Objectives:

1. Identify and recognize members of the Chapter who have made significant contributions to the organization and the profession through the awarding of the Chapter's three highest awards:
 - a. Bernice M. Hetzner Award for Excellence in Academic Health Science Librarianship
 - b. Barbara McDowell Award for Excellence in Hospital Librarianship
 - c. MCMLA Outstanding Achievement Award
2. Identify and recognize members of the Chapter who have made more incremental contributions through the Stars Program.
3. Encourage MCMLA members' participation in the Chapter Sharing Roundtables through the Roundtable Lunch Award.
4. Enable a needful member to attend the Annual Meeting with the Travel Scholarship.

Major Awards

- a. There were no nominees for the Bernice M. Hetzner Award.
- b. Keri Swaggart, Children's Mercy Kansas City, will receive the Barbara McDowell Award.
- c. Barb Jones, NN/LM-MCR and University of Missouri, will receive the Outstanding Achievement Award.

Stars Program – 19 members were identified, recognizing:

- a. 4 changes in AHIP status
- b. 10 journal articles
- c. 5 awards
- d. 4 chapters in a book
- e. 9 classes taught
- f. 35 committee assignments
- g. 4 innovations
- h. 2 mentorships
- i. 13 offices

- j. 8 posters
- k. 10 presentations
- l. 1 promotion
- m. 49 years in MLA and 30 in MCMLA

Mary Helms and Marilyn De Geus were selected to attend the Chapter Sharing Roundtables. Mary's report on serving as the facilitator for the Diversity and Inclusion in Libraries topic is in the summer 2017 issue of MCMLA Express. They will be the final recipients, as the Chapter Council decided to no longer sponsor the Roundtables.

There were no applicants for the Travel Scholarship. Forgetting to update the application form and advertise it is probably a factor.

Committee members: Jerry Carlson, Chair, Judi Bergjord, Chair Elect, Kristen DeSanto

Respectfully submitted by: Jerry Carlson, Chair, Honors & Awards Committee

AHIP Liaison

There was one application for the AHIP First Time Applicant award in 2017: Dave Castelli – Distinguished Level.

Over the past year, there has been contact with five chapter members regarding questions about AHIP membership, and the Liaison was a mentor for two of the five.

My goal was to contribute articles about the AHIP process to the MCMLA Express article and one appeared in v 38, no.1.

Respectfully submitted by: Shawn Steidinger

MLA Membership Liaison

Liaison participated as a member of the MCMLA Membership Committee to help set and accomplish goals, objectives, and related activities. (See MCMLA Membership Committee Report.)

Below are some key changes that will affect individuals and institutions for members of both MLA and MCMLA.

In response to on-going financial challenges, MLA has made some membership fees and categories changes to help address these issues. By-Law revisions approved at the MLA's 2017 Business Meeting empowers the Board and Administration to make certain changes without waiting for a vote by the membership. One recent change the

Board made was to increase MLA regular membership's base price to \$225. To minimize some of this increase, individuals that work at an organization with an Institutional Membership, can take an advantage of a \$50 discount on an individual membership for up to five employees. MLA has also added or altered [membership rates](#) for retired, students, low salaries, unemployed and new librarians, (<http://www.mlanet.org/join>). Here are some listed membership changes but consult the MLA web site for more details.

- Bylaws changes were implemented that impacted
 - Raised the low salary, \$40,000 or less to \$120
 - Added unemployment membership category at \$50 (only available for one year)
 - Regular individual members \$225
 - \$50 rebate on up to five employee or student memberships
 - Members pay the full membership fee and the institution will be provided with instructions on how to get the rebate.
 - First-time members \$150
 - Emeritus \$75 (10 yrs. consecutive MLA membership requirement)
 - Student \$50 (proof of enrollment and two-year limit)
 - Affiliate \$140 (formerly referred to as "Paraprofessional" is now going to be "Support Staff")
 - International Information Professionals \$150
 - HINARI-eligible Group or Group B Countries \$25
 - Print versions of JMLA will be available to all members for an annual \$50 fee per copy but online access will be free for all members.

Many people no longer annually renew their MLA Membership since they elect to join other professional organizations based on the discount they get for conferences, meetings and/or training that they plan to pursue that year. (A drop in many institutions' willingness to pay for memberships, conference and continuing education opportunities directly influences these membership decisions.) Institutional downsizing and budget cuts have forced many librarians to take positions in other fields outside of health sciences librarianship, which influence membership renewals. Retirements continue to affect MCMLA and MLA membership numbers.

To support members professional development and share costs many local groups of librarians are getting together to purchase access to MLA CE Webinars. MCMLA is encouraging this practice, which benefits and encourages MLA and MCMLA cooperation and membership benefits. Some MLA Sections, such as EMTS (Educational Media & Technologies) are using MLA's new platform for increase their communication and social media presence and to create their own online professional developments opportunities for little or no costs for section members and in some cases, at no costs to any MLA member. (These benefits of MLA membership are often

overlooked in the decision to join or renew but area ideas that we can mutually build upon.) MLA offered to let Chapters use their new resources management system to send out new member welcome letters at no costs but MCMLA is already doing this through the its own *Wild Apricot* system but MCMLA will keep it in mind for other projects.

MLA and MCMLA Committees are both exploring new ways on how to work together in insure that each organization stays relevant and improves member services that are financially viable for health sciences librarians and the institutions and people they serve. All librarians working in health sciences related areas with ideas or insights on how to improve MLA and MCMLA are encouraged to share them with officers from one or both of these key professional organizations.

Respectfully submitted: Jeanne M. Burke, MLIS, M.Ed.

MCMLA Membership Liaison to MLA

MCMLA Alternate Chapter Representative to MLA

Annual Meeting Advisor (AMA)

I sought and found a replacement to serve as the AMA. John Jones was approved by the executive committee and will assume the role of AMA at the close of the 2017 Annual Meeting. We have been working together on convening committees to plan the 2018 (virtual) and 2019 (Nebraska) meetings. John and I will continue to work together to update the conference planning manual.

No work has been done on the Annual Meeting Advisory Council, beyond establishing the wording in the Policy & Procedures Manual. This remains a task for the incoming AMA, to find members to serve in this roll.

2018 Annual Planning Committee Chairs are Rebeca Brown and Gwen Wilson

2019 Annual Planning Committee Chairs are Euem Osmera and Jeanne Burke

I have also served as Chair of the 2017 Annual Meeting Planning Committee.

Respectfully Submitted,

Rebecca Graves

MCMLA Annual Meeting Advisor